Administrative Unit Assessment Cycle

**Assistant Vice Provost for Assessment**
- **Assessment Cycle Begins** Sept. 15

**Area Assessment Liaison**
- Identify new assessment units
- Communicate Assessment Cycle Deadlines to Unit Assessment Coordinators

**Unit Assessment Coordinators**
- Conduct Training Workshops

**Unit Assessment Teams**
- Collect Assessment Data
- Revise Assessment Plan, Action, Follow-up

**Fall Semester**
- Communicate Assessment Cycle Deadlines

**Spring Semester**
- Review Assessment Report
- Finalize Assessment Cycle

Assessment Data Entered into TracDat
Revised Assessment Plan

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**Notes:**
- Collect Assessment Data
- Conduct Training Workshops
- Review Assessment Report
- Finalize Assessment Cycle
- Identify new assessment units
- Communicate Assessment Cycle Deadlines to Unit Assessment Coordinators
- Revise Assessment Plan, Action, Follow-up
- Assessment Data Entered into TracDat