Student Learning Assessment Cycle

- **Fall Semester**
  - Assessment Cycle Begins Sept. 1
  - Distribute Deadlines for Semester
  - Conduct Training Workshops
  - Review TracDat Entries
  - Distribute Deadlines for Semester
  - Conduct Training Workshops
  - Review TracDat Entries
  - Collect Assessment Data

- **Spring Semester**
  - Notate Revisions
  - Review TracDat Entries
  - Distribute Deadlines for Semester
  - Communicate Semester Deadlines to Assessment Coordinators
  - Communicate Semester Deadlines to Assessment Coordinators
  - Notify Program Faculty who are expected to collect assessment data
  - Revise Assessment Plan, Action, Follow-up
  - Submit Assessment Report

- **Steering Committee**
  - Determine Cycle Goals

- **Assistant Vice Provost for Assessment**
  - Assistant Vice Provost for Assessment

- **Associate Deans**
  - Associate Deans

- **Administrative Assistants**
  - Administrative Assistants

- **Assessment Coordinators**
  - Assessment Coordinators

- **Program Faculty**
  - Program Faculty

- **Finalize Assessment Cycle**

**Key Actions:**
- Determine Cycle Goals
- Distribute Deadlines for Semester
- Conduct Training Workshops
- Review TracDat Entries
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