

Provost Council
September 17, 2008
3:00 PM – 5:00 PM
MB 3.106 Regents' Room

AGENDA

TA TRAINING AND SUPPORT

BARBARA MILLIS

Barbara Millis reported to the Council that her inaugural TA training class had sporadic attendance due to conflicts of open houses and orientations already on the schedule. Hopefully in the spring and next fall, the TLC can avoid these conflicts which will allow for TA's to attend the training classes. The Deans need to emphasize the importance of the classes to the TA's and hopefully make them mandatory, possibly adding the course to the TA application process. However, one Dean pointed out that not all TA assignments are entered into the DEFINE system in a timely manner to make the training mandatory.

Barbara also mentioned a new program, sponsored by the Provost's office, the Master Teaching Fellows, which is a small group of TA's, committed to professional development for an academic year, in order to enhance their teaching skills.

INTERNATIONAL PROGRAMS

JULIUS GRIBOU

Julius Gribou was introduced as the Senior International Officer who would be overseeing the International/Globalization programs at UTSA. Chuck Crane will continue in the role as Director of International Programs at UTSA and will work closely with Julius to strengthen our programs. In that regards, International Programs will have three components: 1) service to students; 2) study abroad programs; and 3) scholar/services MOU's with other entities. In order to accomplish this task, an International Programs Advisory Group will be created to expand communications and review proposals. Each Dean will appoint an official delegate to participate on this committee which will meet with Julius and Chuck. Jim Casey, from VP Research asked to represent Research on the committee.

SACS UPDATE

SANDY WELCH

Sandy Welch provided a SACS update. She stated that there are faculty members who need to be alternately credentialed as they are teaching in other areas than their awarded degree. She reminded the Deans of the importance of faculty credentialing to UTSA's accreditation and to please assist in reminding the faculty and chairs to complete their forms and submit to Elaine Sanders as soon as possible.

Sandy also reminded the Council that the QEP focus groups are currently in session with commentaries due in by September 19, 2008.

RESEARCH UPDATE

BOB GRACY, MARIANNE WOODS & JEFF KANTOR

Dr. Gracy introduced James Casey, Director of Contracts for VP of Research to the Council. Jim's role is to assist in reviewing research contracts and streamlining the processes at UTSA. Dr. Gracy also mentioned that his office will conduct the annual review of Centers and Research Centers. Also, he reminded the Council that it is time for the Endowed Chairs and Professors to submit their reviews to their respective Deans.

Dr. Woods presented the Effort Certification and Reporting Technology project to the Council. This is a financial reporting system that is shared by 8 UT academic institutions and will assist in properly accounting for costs associated with research.

ANNOUNCEMENT

JOHN FREDERICK

Dr. Frederick reminded the Council that the President's Scholarship and Awards dinner is in October. The prices for the tables are being discounted if you purchase one now and fill it with major donors. You are to contact Marjie French's office for more information.