

**Provost's Council**  
**November 18, 2008**  
**3:00 – 5:00 PM**  
**MB 3.106 Regents' Room**

**AGENDA & MEETING NOTES**

**PROMOTION & TENURE**

Questions had arisen regarding what can and cannot be redacted from the promotion and tenure files, especially in the realm of the external reviewer letters. Dr. Frederick contacted UT Systems OGC which confirmed that because of the Freedom of Information Act, we cannot legally redact any information regarding the identity of external reviewers. Some of the Deans interjected that they have heard from their counterparts at other universities who are experiencing difficulty with getting external reviewers because of the lack of confidentiality. An option that was put forth to the Council to resolve this issue was instead of letters holding conference calls with external reviewers. This suggestion was met with mixed reviews. Another more promising option was to ensure that the 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> year reviews were stringent and monitored more closely to ensure that the tenure-track faculty member is on target for meeting the goal of receiving promotion and tenure.

**UPDATE FROM DEPT. CHAIR'S COUNCIL**

Dr. Frederick attended the recent Department Chair's Council meeting wherein he discussed forming a committee to review department chair compensation. His hope is to revise the compensation structure soon for the Deans to review and ultimately restructure.

The Chairs also discussed how they would like to have more input into the class scheduling process, especially when it comes to dropping classes. The Council had no objection with their participation.

**INCENTIVE FUNDING PROPOSALS**

Dr. Frederick reminded the Deans that they needed to submit their incentive funding proposals to Terry Wilson by mid-December.

## **UT SYSTEM LEADERSHIP INSTITUTE**

Dr. Frederick announced to the Council that UT System has developed a program which will help grow and retain leaders. He invited Dr. Ann Eisenberg, Dr. Edwin Barea-Rodriguez and Dr. Marcheta Evans to participate in this seminar. All three have accepted.

## **ANNOUNCEMENTS**

Dr. Frederick announced that Team 2016 will be meeting on Friday to finalize the Implementation Plan so that it can be presented to Dr. Romo and the CMO. Also, the QEP will be on the agenda.

The search for the new Dean of Libraries has been narrowed down to two individuals. The individuals will be brought to UTSA for on-campus interviews and focus groups. Hopefully, a decision can be made before the holidays.

The search for a new Vice Provost for IT and CIO is underway. We retained Phil Goldstein and Associates to assist with the search. Our goal is to have candidates interview in the spring.

The draft of the Master Plan is currently being updated. The target date for the finalized plan is April 2009.

Voting for football at UTSA has been added to the Board of Regents' December agenda.

The date for Great Conversations is Feb. 24, 2009. The event will again be held at the ITC from 6:30 – 9:00 p.m.