

**Provost's Council**  
**January 21, 2009**  
**3:00 – 5:00 PM**  
**Southwest Room (DB 1.124)**

**AGENDA & MEETING NOTES**

**FEDERAL LOBBYING**

**ALBERT CARRISALEZ**

Albert Carrisalez, Director of External Affairs, distributed and reviewed copies of the UTSA 81<sup>st</sup> Legislative Session Priorities pamphlet to the Council. He also handed out and reviewed copies of the UT System Office of Federal Relations Q&A on New Lobbying Disclosure Requirements. He asked the Council to please coordinate any plans for visiting legislators with the UT System office in Washington, DC or with Albert's office.

Albert stated that he would be happy to return to the Council to update everyone regarding the outcome of the legislative session and the affects on UTSA.

**ACADEMIC STRUCTURE AT DT CAMPUS**

**JESSE ZAPATA**

Dr. Zapata, Vice Provost for the Downtown Campus, presented the Council with a report outlining the academic programming and structure at the Downtown Campus including suggestions for future planning. Dr. Zapata emphasized the need to build on the foundation of the Downtown Campus and he hopes that since he has stepped down as Dean of the College of Public Policy he can focus solely on that task.

**LAUNCHING THE IMPLEMENTATION PLAN**

**JOHN FREDERICK**

Dr. Frederick presented the Council with his PowerPoint presentation on Launching the UTSA 2016 Implementation Plan. Each area/unit would be assigned strategic tactics which would be entered into the TracDat software. The goal is to keep everyone on board and headed in the right direction towards the strategic plan everyone worked diligently to prepare. This is an ongoing initiative and Sonia Martinez and Steve Wilkerson are tasked to assist with the implementation.

**TA CERTIFICATE**

**JOHN FREDERICK**

Dr. Frederick spoke briefly about the TA Certificate program that Dr. Barbara Millis is developing. He asked for feedback from the Deans. Dr. Perry mentioned that he had sent the proposal to his department chairs. Most were excited, but some were apprehensive about the program due to the

specialized expertise needed in certain sciences such as chemistry and computer science. Dr. de la Viña mentioned that the College of Business already has something similar in place which is taught by Dr. Utecht. The only material that they do not cover is FERPA. Several of the other Deans mentioned that Dr. Millis' timeline presents a problem due to the fact that some TA's are not appointed until the semester has begun; therefore, they could not attend a mandatory training class.

Dr. Frederick suggested that he would invite Dr. Millis to attend the next Dean's Council so that she could address these issues. All agreed that the program is one that is needed.

### **RESEARCH ADMINISTRATION UPDATE**

### **ROBERT GRACY**

Dr. Gracy reminded the Dean's that their research retreat is February 11<sup>th</sup> from 6:00 – 9:00. He also mentioned that a new Time and Effort training class was being developed. VPR would be distributing posters around campus alerting faculty to the new class. Finally, Dr. Gracy mentioned that VPR has hired someone to assist faculty with the CAYUSE software program for those who having difficulty traversing through the program.

### **RESEARCH UPDATE**

### **JEFF KANTOR**

Dr. Kantor stated that he would like to conduct meetings with all of the colleges to get a sense of the new faculty they are hiring and their research interests so that he can offer his assistance. Dr. Kantor also mentioned that there are exciting collaborative opportunities with Southwest Research and Ft. Dietrich. He asked the Deans to communicate with their faculty and to see him if there is any interest.

### **GOVERNMENT-UNIVERSITY-INDUSTRY RESEARCH ROUNDTABLE**

### **JIM CASEY**

Jim Casey announced that UTSA has become a member of the above-referenced organization. We partnered with SwRI to split the cost of the membership (\$30,000). Being a member of this organization sets up UTSA into possible high profile networking opportunities. Other notable members of this organization include UT Austin and Intel. Dr. Marianne Woods is on GUIRR's Board. The Board meets three times a year, the next meeting due in February.

### **CIO SEARCH & IT UPDATE**

### **JULIUS GRIBOU**

Julius Gribou stated that the CIO search is in full swing and is going very well. He also stated that UTSA is due for a major IT network upgrade. Currently, his staff is looking at either renewing with Cisco or going with Foundry, which has more cutting edge technology.

Julius also mentioned that he, along with Mauli Agrawal and Sonia Martinez are heading up the new Sustainability Task Force for the university. They will be contacting all of the Deans regarding ways to reduce energy and conserve resources.