

Provost Council
May 28, 2009
3:00 PM – 5:00 PM
MB 3.106 Regents' Room

AGENDA & MEETING NOTES

ALTERNATE FACULTY QUALIFICATION

ELAINE SANDERS

Dr. Elaine Sanders, Provost Fellow, reported to the Council that the faculty roster form for SACS reaccreditation is nearing completion. However, there are several faculty members whose information has yet to be loaded into FAIR and that need to be alternately qualified. Dr. Sanders provided each Dean with a handout of those faculty members affected. Dr. Sanders demonstrated the FAIR software which is accessed through the internet site <https://fairpprd.utsa.edu> She also reminded the Council of the importance for faculty to upload their information into the system, for reaccreditation purposes. The system will also assist faculty in preparing their vita's and their annual reports.

UPDATE ON ASSESSMENT

STEVE WILKERSON

Steve Wilkerson updated the Council on University wide assessment reporting. June 15th is a critical date for reporting our data in TracDat. He reviewed TracDat software and encouraged everyone to stay on track.

QEP UPDATE

NANDINI KANNAN

Dr. Kannan provided a brief update on the QEP. The marketing campaign is in the beginning stages. Student focus groups are currently being formed. The QEP draft should be completed by August.

SUMMER 2009 PREREQUISITES

LARRY WILLIAMS

Dr. Williams, Vice Provost for Undergraduate Studies, reported that the ASAP software could not handle the heavy stream of student registrations so IT had to turn off the prerequisite feature. He apologized for the problems that it has caused the departments and the students, but the Advising Department is working with both to correct the schedules. IT is also working with the vendor to try to fix the problem.

STIMULUS FUNDING

JEFF KANTOR

Dr. Kantor reported that due to stimulus funding there is a lot of grant opportunities for UTSA. Currently, UTSA has submitted 37 proposals. However, he noted, that there will be more regulations with any grants awarded with stimulus money.

EFFORT CERTIFICATION

JEFF KANTOR

Dr. Kantor announced that 86% of our PI's self-certified their time and effort from mid-April through mid-May. This is the best response since implementing the new ECRT software. Dr. Kantor will email those PI's who have yet to comply. He will give them some time, but he may need to enlist the assistance of the Deans for their support.

ANNOUNCEMENTS

JOHN FREDERICK

Dr. Frederick announced that the final candidates for Vice Provost for IT and CIO will be visiting UTSA this week and the following week. He encouraged everyone to attend their assigned meetings and to offer their feedback to Julius Gribou.

Dr. Frederick stated that he is currently working on this year's faculty recruitment manual. His goal is for each college to have their search committee's in place and advertising for positions in October. He would like for each college to complete their faculty searches by February.

Dr. Frederick mentioned that he is reviewing a proposal that he received from Dr. Ray Baird, from the College of Sciences regarding Emeritus faculty. Dr. Baird would like to see a Council of Emeritus Faculty created that could be used to promote UTSA, by recruiting students, mentoring students and possibly teaching a class or two. The Deans seemed receptive to the idea, but also thought this proposal should be vetted through the Vice President for University Advancement's office.

Dr. Frederick then mentioned that we are in the full swing of the budget process. He stated that it's possible that we would have our figure from the legislature by next week. Currently, we are looking at \$4.5 million, of which \$3.25 million would go towards academic affairs. It is also possible that we could receive a \$2 million bump in FY11 if we can raise tuition. Dr. Frederick also stated that UTSA is going forward with a 2.5% merit process. Information and budget templates will be sent out soon and are due into our budget office by June 17, 2009.

Finally, Dr. Frederick wanted to give the Deans a heads up that he is working with Legal Counsel on transferring some of the disciplinary cases that he currently handles down to the Deans for processing. More information regarding these issues will be forthcoming as it gets finalized.