

**Provost Council
February 17, 2010
3:00 PM – 5:00 PM
Regents' Room, MB 3.106**

AGENDA

EXTENDED EDUCATION

FRANK SALAZAR

- UTSA offers mostly online courses, would like to offer life courses
- Would like UTSA faculty to offer courses as opposed to hiring consultants
- Develop expertise and maintain flow of offerings
- Extended Education will maintain all document
- Receive administrative support for hand-out, certificates/CEU credits, etc
- Deans would like to see more collaboration between Ext Ed and colleges during the planning stages of courses

**CARNEGIE COMMUNITY ENGAGEMENT
ELECTIVE CLASSIFICATION**

BOB MCKINLEY

- New elective classification, should we explore or not
- Three categories: Circular Engagement, Outreach and Partnerships
- Application deadline-September 2010
- Benefits of offering courses-prestigious designation for UTSA, capital campaign-giving back to community
- How does it work with Tier One? Carnegie community engagement, way to be grouped with other universities
- Practical application of study abroad, soft skills, leadership skills

SACS UPDATE

SANDY WELCH

- We were found to be non-compliant by off-site committee
- Faculty must be qualified to teach courses assigned
- Graduate level courses need tenured faculty assigned to them
- NTT and TA assigned to courses must have on file in the dean's office: official transcripts, vitas, etc.

ASSESSMENT UPDATE

SANDY WELCH

- Found to be non-compliant as well
- Spring meetings will continue to identify areas that need improvement
- Continuously looking for improvements on assessment
- Push hard now in order to avoid extra work and annual reporting to SACS (every department will have to do assessment reports if not all department)
- Assessment information will be collected twice a year – Fall and Spring.
- Please continue to work with your college assessment liaison and Steve Wilkerson.
- Dr. Merchant acknowledged Steve Wilkerson's work as far as contacting and working with faculty

NOMINATIONS TO RESEARCH ADVISORY BOARD

BOB GRACY

- Need colleges to identify a top researcher (within the next couple weeks) to serve on board, make sure they are willing to serve
- One doctoral student identified to serve (annual rotation among the colleges)
- Will act as liaison between VPs, Provost, Colleges and different UTSA offices
- Associate Deans for Research can be invited to meeting on a regular basis

RESPONSIBLE CONDUCT OF RESEARCH

BOB GRACY

- NIH funding is requiring 8 hours of face-to-face responsible conduct training effective January 25, 2010 for undergraduates, graduates and post doctoral students
- Working on a course in order to satisfy NIH requirement
- Concerns discussed about a course being offer
 1. would it be stand alone course or incorporated into a regular course
 2. if incorporated within a course that means 2½ weeks of class is taken up
 3. would sciences module in place be appropriate
- Stand alone 1 credit course seems better option

PROMOTION & TENURE REVIEW

JOHN FREDERICK

- Two areas to look into
 1. mechanism in giving feedback to faculty
 2. how to handle pre and post tenure decisions
- Mentoring and lots of feedback
 1. are we doing everything we can? (if so they should succeed)
 2. what are we doing?
 3. what more can we do?
- Offer on-campus counseling service for faculty
- Develop policy for non-promotion
- Tragedy Task Force needs to include Deans