

**Provost Council**  
**March 23, 2011**  
**3:00 PM – 5:00 PM**  
**MB 3.106 Regents' Room**

**AGENDA**

**TESTING SERVICES PRESENTATION**

**JOLEEN REYNOLDS AND  
SUSAN SANDOVAL**

Joleen Reynolds listed the groups Testing Services assists, including faculty, alumni, incoming students, present students, and the community. She said UTSA is the sixth largest CLEP testing site in the nation, mainly serving college seniors. Susan Sandoval spoke about TSI testing and shared statistics of the results. She said that Testing Services assists out-of-state students with remote testing. Joleen Reynolds said that Testing Services had recently taken over Par Score and it has been a big commitment as far as staffing. She said her department is looking into Digital Desk as an alternative to Par Score.

**DATA WAREHOUSE DEMO**

**GERRY DIZINNO**

Dr. Gerry Dizinno, Associate Vice Provost for Institutional Research, gave a demonstration on the Data Warehouse. He said he would like a person from each college or department trained on how to use the UTSA Data Warehouse Reporting Portal. Dr. Dizinno said he will be present the trainings himself and thanked many people and departments for their input and assistance in getting the UTSA Data Warehouse ready for the UTSA community. He said the Data Warehouse is based on Microsoft technology and is completely web-based. He suggested that a person who is familiar with Microsoft Excel would be a good candidate to be trained to use the Data Warehouse. Dr. Dizinno said the data had been validated and he is confident it is accurate. He also stated that the Data Warehouse is not a universal platform and should be run in Windows and on Internet Explorer. He said Mac computers can run parallels to use this program. He asked that names for the possible trainees be sent to him as soon as possible.

## **INTERNATIONAL SOS**

## **JULIUS GRIBOU**

Julius Gribou, the Executive Vice Provost and Senior International Officer, said that in addition to the formation of the International Oversight Committee, UT System has directed that all international travelers be registered with International SOS. He said currently 100% of all students abroad are registered. Mr. Gribou said the Deans would certify that an International SOS registration has been completed. He said the registration is required for all countries and made with any university affiliation. He said all travelers will be educated on how to register.

## **ROADRUNNER RESEARCH RALLY**

## **MARIANNE WOODS**

Dr. Woods, Associate Vice President for Research, announced the first annual Roadrunner Research Rally taking place March 30, 2011 from 3:00 to 5:30 pm in the University Room. She said the event was modeled after “speed dating” events with participants spending a few minutes with each other to discuss possible collaborative research projects.

## **ACADEMIC AFFAIRS TOPICS**

## **JOHN FREDERICK**

- **Research Goal Setting**

Dr. Frederick said he would like for colleges and departments to set research goals. He said departments need to express some kind of expectations for research. He said he would like to see some overlap between the department goals and the University Strategic goals. He said it may be appropriate to set teaching goals as well.

- **Criminal Background Checks**

Dr. Frederick said the university has to change the Criminal Background Check vendor and they will now be more expensive. He asked that colleges and departments think about ways to cut the number of CBCs per semester.

- **Nominations for Leadership UTSA**

Dr. Frederick asked for names of potential Leadership UTSA participants. He said the structure of the program is 20 participants total, 10 from Academic Affairs. Of the 10, Dr. Frederick said he would like 8 to faculty and 2 staff. He said the program is a useful way to develop future leaders of UTSA.

- **Social Networking Task Force**

Dr. Frederick stated that he would like a task force created to produce some guidelines on the use of social networking. He asked that names are sent to him so that the task force can be in effect by the end of term.

- **State Fire Marshall Visit—March 22- 24**

- **F&A Spending Report**

Dr. Frederick said that colleges, departments and centers receiving F&A funds need to provide a report with the breakdown of their F&A spending. He said the report should contain basic items like travel, supplies, etc. and the document will be posted online. Dr. Frederick said he will send out suggestions about the report breakdown but categories can be added if needed.

- **HOP policy development and the Faculty Senate**

Dr. Frederick said the review process for HOP policy changes is being evaluated. He said currently the Faculty Senate HOP Committee and Academic Freedom and Tenure Committee are being involved in the process sooner than in past years.