

**Provost's Council**  
**January 27, 2016**  
**3:00 p.m. – 5:00 p.m.**  
**Assembly Room, JPL 4.04.22**

**AGENDA**

**SACSCOC REVIEW**

Dr. Sandy Welch mentioned that the SACSCOC on-site review team will be on campus from Feb. 21<sup>st</sup> through Feb. 24<sup>th</sup>. At present, she does not have a final meeting agenda, but will be communicating with those the team may want to meet with and ask for holds to be placed on the individuals calendars. She also stated that the off-site report was mailed on Jan. 26<sup>th</sup> and that the 5<sup>th</sup> year Interim Report will be mailed on March 15<sup>th</sup>. She further stated that her team is continuing to edit the 5<sup>th</sup> year Interim Report and that if the deans or vice provosts receive an email from her or her team requesting additional information to please respond quickly.

**PHI KAPPA PHI AND SA SCIENCE FIESTA**

Dr. Ann Eisenberg mentioned that the honor society, Phi Kappa Phi, is seeking candidates for their national scholarship program. She stated that UTSA is allowed to submit one nomination and asked if the Deans had any suggestions to forward them to her.

Dr. Eisenberg also mentioned that she received a request from the UT Health Science Center for UTSA to participate in their San Antonio Science Fiesta on March 5, 2016. Dr. Eisenberg mentioned that the event is targeted to school-aged children and that she knew our physics department was participating, but was unaware of any other departments' participation. She further stated that the HSC has added social sciences to the event and asked the deans to pass this information along to their department chairs.

**SUMMER TERM**

Dr. John Frederick discussed the ongoing summer school project. He mentioned that the tiger team, comprised of associate deans and other key individuals, looked at the possibility of offering a Gateway amnesty program to students and utilizing the summer session as another attempt for students to pass a gateway course. Dr. Frederick mentioned that after some discussion, the associate deans were not in favor of implementing an amnesty program—at least not for this summer. Dr. Frederick asked the deans if they were in favor of an amnesty program and most said they were not, but would be open to discussing it at a later date.

Dr. Frederick stated that another idea the tiger team discussed was allowing students who were being placed on academic dismissal in the spring semester an option to return during the summer to try to improve their GPA and avert the academic dismissal. However, the tiger team was not

in favor of implementing the idea this summer as they felt there were a lot of challenges that would need to be rectified, such as messaging to students and changing their student status in ASAP and Banner. The deans agreed that this idea should be revisited next year.

Dr. Frederick asked the deans if they were open to offering graduate summer courses to visiting students. They all agreed this was a good idea. Dr. Sanders, dean of College of Business, said that his college was planning to advertise their MBA program as a “come and try it out” to see if it would increase their graduate enrollment.

Dr. Frederick asked Rebecca Luther, Director of Communications, to give an update on the summer school kick-off event. Rebecca mentioned that summer registration will open on Monday, Feb. 29<sup>th</sup>, but the on-campus kick-off event will occur on Tuesday, March 1<sup>st</sup>, as more students are on campus on Tuesdays/Thursdays. She stated that Barry McKinney from Student Affairs is coordinating the event and that it will be held at both campuses. At present, the times have not been set for the kick-off event. Dr. Agbenyiga, dean of the Graduate School, asked if they could coordinate the time at the Downtown Campus with her office to ensure that the event occurs when there is a large contingency of students on campus. In addition, she would like to have some of her staff on hand to answer any questions students may have about graduate school/courses. Rebecca agreed and said that she would pass that information on to Barry McKinney.

## **SPACE MANAGEMENT**

Dr. Frederick updated the Council members on the changes to the Office of Space Management. He stated that this office has moved to report to the new university architect, Jose Luis San Miguel. In addition, VPBA, Kathy Funk-Baxter, has revamped the former Master Planning Committee, with a new committee that will oversee space management. This committee is currently reviewing processes and policies and will send those out to the university at a later date. Dr. Frederick further stated that Vice Provost for Resource Management, Edwin Barea-Rodriguez, will review VPAA space issues and that the deans and vice provosts should continue to work with him on any space request/need.

## **DIGITAL COLLABORATIVE LEARNING SPACES**

Dr. Frederick led a discussion on digital collaborative learning spaces. His thought was to mirror the concept after the AET Digital Library. His vision is for spaces where lots of students gather to work on projects, provide some glass walls the students can write on, and some technology.

Comments included:

- Who oversees the care of the technology? Students have been known to handle equipment in a rough manner. What type of technology will be provided?
- Could we have wireless connectivity and only provide monitors?
- How much square footage would you need for these areas?
- Can some of the areas be reserved?

- Some have heard that students want more quiet space; others have heard their desire for more collaborative spaces.

Dr. Frederick asked the deans to poll their students as to their wants/needs and then we can move forward with the idea of creating digital collaborative learning spaces.

## **WORKLOAD CREDITS**

Dr. Frederick informed the Council members about a new budgetary process for tracking research expenditures. The budget office will be setting up a separate cost center and dividing the faculty salaries based on their workload (i.e. are they on a 40/40/20 workload or something else?). In order to implement this, the faculty will need to document their research plans and provide to the department chairs and deans. The departmental administrative staff will need to enter the percentage of their faculty salary that is research into this new cost center.

Dr. Frederick further stated that this is time-sensitive as we are in the annual review process and will be entering the budget process.

## **BUDGET**

Dr. Frederick informed the Council members that we submitted our tuition and fee proposal to UT System and the Board of Regents will be reviewing the proposals at their next meeting scheduled for Feb. 10-11, 2016. He stated that we hoped to hear the results by March.

Dr. Frederick further stated that although we have not seen a substantial growth in our enrollment, there are ways to increase the enrollment through retention and recruiting graduate students, especially at the master's level. He encouraged the deans to be proactive, to look at their data, and come up with ways to increase their enrollments. He also reminded the group that this summer enrollment counts towards our next legislative appropriation and that we need to have a robust summer enrollment.

## **CPE REVIEWS**

Dr. Frederick noted that the post-tenure reviews (CPE) have just concluded. He asked the deans if they felt the process in their colleges was rigorous. The deans stated that they believe the committees did a very good job evaluating their peers.

## **REVISION TO HOP 2.10**

Dr. Frederick mentioned that a revision to HOP 2.10 (promotion and tenure) will occur that will clarify the voting structure for the various faculty review committees. The new language will state that a faculty member may only vote on their department's cases at the DFRAC. The faculty may continue to serve on higher level committees (CFRAC and/or UFRAC), but will need to recuse themselves from voting on their department's cases at those levels. He further stated that if the faculty member does not serve on the DFRAC, but serves on one of the higher level committees, that faculty member may not vote on their department's cases. So, if the faculty want to vote, it will have to be at the DFRAC level. The deans agreed that the new

language will help alleviate any confusion. The deans also asked if the policy could include language that faculty on the CFRAC should not write the CFRAC memo for their department's cases in order to alleviate any biases. Dr. Frederick stated that he would consider adding that to the policy.

## **ANNOUNCEMENTS:**

### **Research Productivity Dashboard**

Mickey Stevenson, Asst. VP for Research Integrity, announced that the Research Productivity Dashboard has been upgraded. She stated that the deans, associate deans for research, and department chairs will be able to drill into all proposals and awards for their respective colleges and departments.

### **Academic Analytics**

Dr. Frederick mentioned that he heard a presentation given by representatives from Academic Analytics at a recent UT System Council of Provosts meeting. He stated that the tool has improved and encouraged the deans to continue utilizing the tool.

### **Honors Dean Candidate Interviews**

Dr. Frederick mentioned that the candidates for the Honors College Dean position will be interviewing on campus over the course of the next several weeks and encouraged everyone to attend their specific meeting or the open forums.

**Next Provost's Council Meeting:**

**Wed., Feb. 17th; 3:00 – 5:00  
Assembly Room, JPL 4.04.22**

**Great Conversation:**

**Tues., Feb. 23<sup>rd</sup>; 6:00 p.m.  
ITC**

**University Excellence Awards**

**Thurs., April 14<sup>th</sup>; 2:00 – 3:00  
UC Ballroom**