

November 5, 2010

TO: John Frederick, Provost and Vice President for Academic Affairs

FROM: The University Research Centers and Institutes F&A Distribution Task Force:
Marianne Woods (Chair), Karl Klose, Neal Guentzel, John McCarrey, Jeff Reich, Charles Wilson,
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RE: University Research Centers and Institutes Director Recommendations for Distribution of F&A
Return to Research Centers and Institutes

URCI Charge to Directors

The University Research Centers and Institutes (URCI) Director Facilities and Administrative Costs (F&A) Distribution Task Force was charged by the Provost with determining and recommending to the Provost:

- The level of baseline funding to be given out of the URCI F&A return to the various URCIs; and
- Determining the appropriate metric for incentive funding.

Eligibility

University Research Centers and Institutes (URCI) are eligible to take part in the annual distribution of F&A return if they meet the following criteria:

- A research entity with activities and contributors that span multiple departments, colleges, and/or institutes;
- An entity that has been officially recognized by the university as being a university research center or institute according to the process outlined in HOP 10.03; and
- An entity that undergoes periodic performance evaluation by an external review team under the auspices of the Office of the Vice President for Research.

F&A return to URCIs is based on the fundamental premise that URCIs need annual support that encourages and supports interdisciplinary collaborative research activities, which is necessary to stimulate innovation, creativity and research activities. This F&A support is based on the University's intent to supplement the support provided through departments and colleges, not replace it. F&A distribution to URCIs is not meant to be the primary support for the cost of clerical or administrative assistants, as this support should be provided by the department or college through their F&A allocation.

Exceptions

If an URCI is included as an exception under the June 17, 2010 Memorandum of Understanding (MOU) for the Distribution of F&A Indirect Cost Recovery, the URCI listed in this MOU as receiving an exception will not partake in the Baseline Funding or Incentive Funding as discussed in this document until their exception expires.

Baseline or Incentive Funding will not be allocated to URCIs that are inactive, fail to file their annual report with the Vice President for Research, or those that receive a recommendation to dismantle the URCI based on the periodic performance evaluation by an external review team under the auspices of the Office of the Vice President for Research

Recommendations

In meeting their charge the URCI Director F&A Distribution Task Force has agreed to the following:

- **Baseline Funding:** 30% of the URCI Annual Allocation will be evenly divided among all URCIs that are eligible to participate in this program.
- **Incentive Funding:** 70% of the URCI Annual Allocation will be given to the URCI proportional to the amount of F&A they generated in the expenditure year in which the allocation is based.