

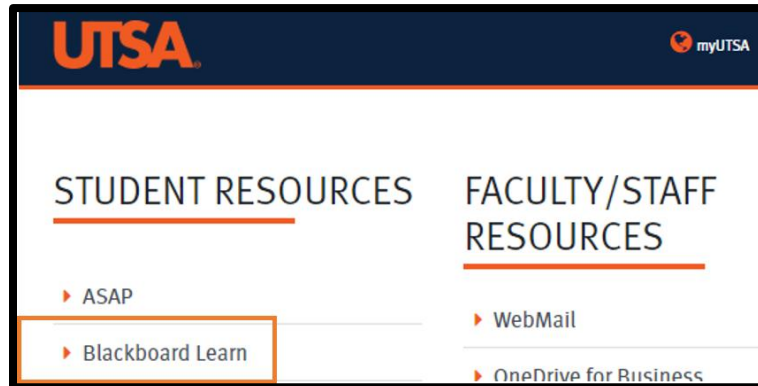


Steps to enroll in

## Student Orientation to Blackboard Learn

### Step 1

From [utsa.edu](https://utsa.edu) click on **myUTSA** then click on Blackboard Learn



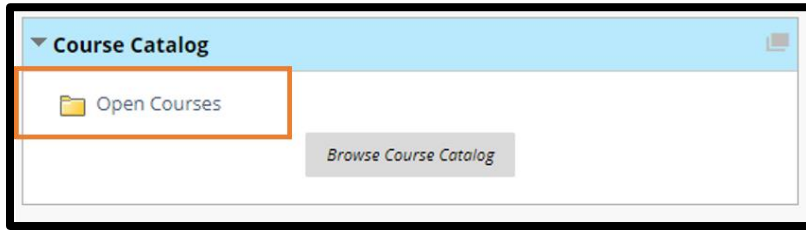
### Step 2

Enter **myUTSA ID** and **passphrase** and click **Login**

The screenshot shows the myUTSA login form. It has a light orange background. At the top, it says 'MYUTSA ID' above a text input field. Below that, it says 'PASSWORD' above another text input field. Under the password field, there is a link that says 'Forgot/Reset passphrase?'. Below the links is a blue button with the text 'LOGIN' and a right-pointing arrow. At the bottom of the form, there is a grey box with an information icon and the text 'Check your Browser before Login'.

## Step 3

In **Course Catalog** tab click on **Open Courses**.



## Step 4

From the **Browse Course Catalog** page look for **Blackboard Essentials** (under **Course Name**)

COURSE ID	COURSE NAME	INSTRUCTOR
NPC-COB-OCYS_ORN-03	Online BBA Cyber Security Orientation Spring 2020	Rita Mitra, Suzana Diaz Rosencrans, Lauren Smith, Kelly Pena
NPC-COEHD-TE5-01	TEXES Reviews	Marilyn Rodriguez-Ramos, Liliana Gutierrez, Michael Vriesenga
TRN-DL-FAC-01	Blackboard Essentials	Claudia Arcolin, Jonathan Gutierrez, Mayra Collins
TRN-DL-STU-03	Student Orientation to Blackboard Learn	Mayra Collins

## Step 5

Hover the mouse on **TRN-DL-STU-03**, click on dropdown arrow and choose **Enroll**

COURSE ID	COURSE NAME	INSTRUCTOR
NPC-COB-OCYS_ORN-03	Online BBA Cyber Security Orientation Spring 2020	Rita Mitra, Suzana Diaz Rosencrans, Lauren Smith, Kelly Pena
NPC-COEHD-TE5-01	TEXES Reviews	Marilyn Rodriguez-Ramos, Liliana Gutierrez, Michael Vriesenga
TRN-DL-STU-03	Student Orientation to Blackboard Learn	Mayra Collins

The table from Step 4 is shown again, but with an orange box highlighting the row for TRN-DL-STU-03. A dropdown menu is open over this row, showing an "Enroll" button with a plus icon.



**NOTE: You will see the course in your myCourses list.**

## Course List

Courses where you are: Student

**TRN-DL-STU-03: Student Orientation to Blackboard Learn**

Instructor: Mayra Collins;