



## PUSH TO TALK

### OVERVIEW

The **Push to Talk** feature allows you to remain muted throughout your Zoom meeting and hold down the spacebar when you want to be unmuted and talk.

Learn about [all host controls in a meeting](#) or [all attendee controls in a meeting](#).

This article covers:

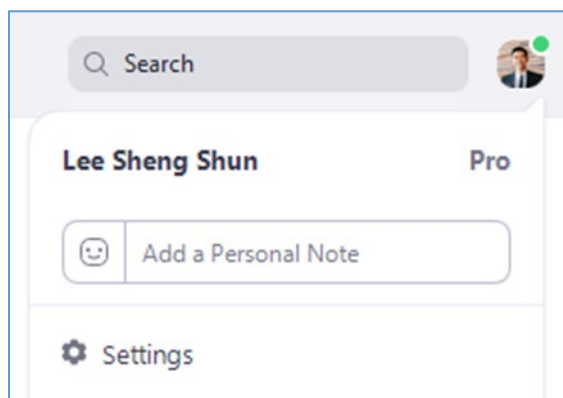
- [Enabling Push to Talk](#)
- [Using Push to Talk](#)

### PREREQUISITES

- Zoom desktop client for Mac version 4.1.23108.0402 or later; Zoom desktop client for Windows version 4.1.23108.0402 or later.

### ENABLING PUSH TO TALK

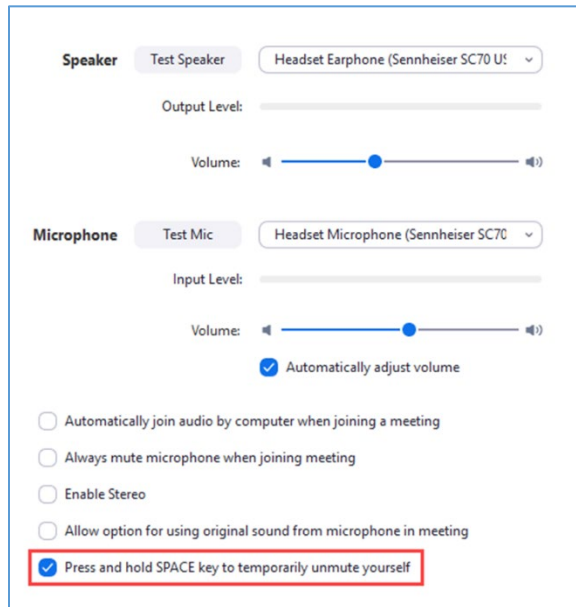
- In the Zoom Desktop Client, click your profile picture then click Settings.



- Click the Audio tab.



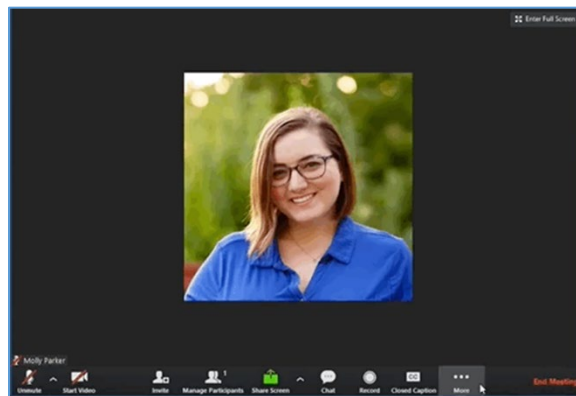
- Check the option **Press and hold SPACE key to temporarily unmute yourself**.



- This setting is now enabled. You can close the settings.

## USING PUSH TO TALK

When you are in a Zoom meeting and you are muted, hold the spacebar when you want to talk and the Zoom window is in focus. Your screen will show a message indicating that you are temporarily unmuted and the microphone will appear green when you talk.



**Note:** You will not be able to unmute yourself with push to talk if the host has prevented participants from unmuting.

For assistance with [Zoom](#) contact Academic Innovation:  
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