PUSH TO TALK

OVERVIEW

The Push to Talk feature allows you to remain muted throughout your Zoom meeting and hold down the spacebar when you want to be unmuted and talk.

Learn about all host controls in a meeting or all attendee controls in a meeting.

This article covers:
- Enabling Push to Talk
- Using Push to Talk

PREREQUISITES

- Zoom desktop client for Mac version 4.1.23108.0402 or later; Zoom desktop client for Windows version 4.1.23108.0402 or later.

ENABLING PUSH TO TALK

- In the Zoom Desktop Client, click your profile picture then click Settings.

- Click the Audio tab.
• Check the option **Press and hold SPACE key to temporarily unmute yourself.**

![Screen Shot of Audio Settings]

• This setting is now enabled. You can close the settings.

**USING PUSH TO TALK**

When you are in a Zoom meeting and you are muted, hold the spacebar when you want to talk and the Zoom window is in focus. Your screen will show a message indicating that you are temporarily unmuted and the microphone will appear green when you talk.

![Screen Shot of Zoom Meeting]

**Note:** You will not be able to unmute yourself with push to talk if the host has prevented participants from unmuting.

For assistance with **Zoom** contact Academic Innovation: academicinnovation@utsa.edu or (210) 458-4520