

THE UNIVERSITY OF TEXAS SAN ANTONIO
SUMMARY OF MINUTES OF THE MONTHLY DEPARTMENT CHAIR'S COUNCIL MEETING
October 10, 2018

Members in attendance: Thad Bartlett, Mark Bayer, Emily Bonner, James Bray, Eve Browning, Janis Bush, James Calder, Amy Chanmugam, Jonathan Clark, Tracy Cowden, Sedef Doganer, Jill Fleuriet, John Frederick, Waldemar Gorski, Hai-Chao Han, Paul LeBlanc, Melody Lo, Jianwei Niu, Sara Oswald, Gail Pizzola, Chunjiang Qian, Nathan Richardson, Patricia Sanchez, Paul Schutz, Michael Smith, Tulio Sulbaran, Jeremy Sullivan, Garry Sunter, Xiaoche Xu

Members Not In Attendance: Enrique Aleman, Sharad Asthana, Karan Bhanot, Eric Brey, Karen Daas, David Dampier, Manuel Diaz, Thelma Duffey, Greg Elliott, Kristen Gardner, Mark Leung, Heywood Sanders, Johnelle Sparks, Floyd Wormley, Hongjie Xie,

Guest: Can Saygin, Interim Senior Vice Provost of the Graduate School.

3:03 Motion to approve September 12, 2018 minutes

Approved

3:10 Can Saygin video-conference – Update of Graduate Programs (see attachment - four slide presentation.

Dr. Saygin talked about the new Graduate School Organization chart.

Main review: personnel, budget, space

DegreeWorks will be used for graduate students, and will be connected with BANNER and then with Classroom Scheduling.

Communications is being moved under Espy's office

Dr. Montoya will be dealing with international issues.

EMBARK; graduate applications program is going to be connected with BANNER

He is trying to redesign the admission process overall and find some more flexible admission deadlines.

After 9 course hours students need to have a committee.

Dr. Browning will prepare a list of questions and needs for each department to share with Dr. Saygin

3:32 Discussion

Follow-up Questions regarding the presentation – none

Discussion of NTT Hiring brainstorming

1. Salaries
2. Summer appointments dates
3. Date of employment – move to middle of August
 - a. Teach before contract is effective
4. We need a depository similar to STARS where we can find those available to teach for us
 - a. Remove the process of deleting all eligible personal
5. Repeating NTT applicant/reappointments
6. Longer contracts possible for all levels?
7. Better communication about which NTTs are invited to professional development opportunities
8. Professor of practices cannot serve on grad committees, cannot apply for grants (limited in HOP)
9. Issues with counting research by NTTs

Student Success

1. Some deans are requiring metrics regarding this
2. What are effective process to retain and recruit students
3. One issue is class size
4. Issues with validation with online courses
5. We do not have enough resources to do what needs to be done
6. Barriers – in the form of directives rather than engagement with the chairs
7. Political Science – 7,000 student/year; high DFW rates; but, what do we do when the students do not come to class, do not do the assignment; where are the resources to help us with this; salary for NTTs that have such a huge burden
8. Are we growing too fast? Are we lowering our standards?
9. What do we need to do for the millennials? It may be different than how we did it. What do we want the students to know in ten years?
10. Not enough resources to assess what we need to assess.
11. Do we have any students involved?

4:05 Meeting adjourned