

**THE UNIVERSITY OF TEXAS AT SAN ANTONIO**  
**SUMMARY MINUTES OF THE MONTHLY DEPARTMENT CHAIR'S COUNCIL MEETING**  
**November 11, 2015**

1. **Members in Attendance:** Eve Browning, Heather Shipley, Enrique Aleman, Thelma Duffey, Mari Cortez, Belinda Flores, William Cooke, Jeremy Sullivan, Vincent Canizaro , Yilmaz Hatipkarasulu, Gregory Elliott, Gregg Michel, Marita Nummikoski, Daniel Engster, Rajendra Boppana, Sandy Norman, Janis Bush, Martell Teasley, Chris Reddick, Richard Hartely, Susan Colorado, Paul LeBlanc

**Members not in Attendance:**; Miguel Jose Yacaman; Garry Sunter; Rebekah Smith; Joachim Singelmann; Mark Bayer; Waldemar Gorski; Gail Pizzola; Lance Lambert; Jingyoung Ye; Daniel Pack; Hai-Chao Han; David Frego; Xiaohe Xu; Sharad Asthana; Melody Lo; Yoris Au; Robert Cardy; Raydel Tullous; Jason Yaeger

**Guests:** Jesse Zapata

The regular monthly meeting of the Department Chair's Council was held on Nov. 11, 2015 at BV 1.338 at Downtown campus. The meeting was called to order at 3:00 pm by the Vice Chair (Shipley), and Secretary (Karasulu) was present. Quorum was established with more than 50% of the Department Chairs attending.

**OPEN SESSION (3:00 to 3:25 pm)**

1. Senior Vice Provost for Academic Affairs and Faculty Support, Dr. Jesse Zapata, provided university and academic affairs updates. He discussed updates to the HOP 2.34 Faculty Grievance:
  - a. Faculty members required to work with ombudsperson
  - b. For annual evaluations no longer have to do the informal phase
  - c. Hearing is no longer an option

He wishes to come back and discuss other HOP changes at a later date.

**CHAIRS ONLY SESSION (3:20-4:00 pm)**

2. The minutes of the Oct.14, 2015 meeting were read and approved.
3. The Summer Initiative was discussed. The Council decided to provide a written response to the proposed initiative. Shipley to draft and finalize the written response with feedback from the Council members.
4. The Campus Carry was discussed. The Council decided to provide a written response to the proposed initiative. Norman to draft and finalize the written response with feedback from the Council members.
5. Shipley adjourned the meeting at 4:00 pm. The next Department Chair Council meeting is scheduled for Wednesday, Dec. 9, 2015 beginning at 3:00 p.m. at JPL 4.04.22 Assembly room.