

THE UNIVERSITY OF TEXAS SAN ANTONIO
SUMMARY OF MINUTES OF THE MONTHLY DEPARTMENT CHAIR'S COUNCIL MEETING
November 8, 2017

Members in attendance: James Bray, Janis Bush, Amy Chanmugam, Mari Cortez, Sedef Doganer, Gregory Elliott, Kirsten Gardner, Paul LeBlanc, Sara Oswald, Patricia Sanchez, Johnelle Sparks, Jeremy Sullivan, Christopher Reddick

Members not attendance: Enrique Aleman, Sharad Asthana, Suman Basuroy, Mark Bayer, Karan Bhanot, Rajendra Boppana, Eric Brey, Eve Browning, James Calder, Robert Cardy, Karen Daas, David Dampier, Manuel Diaz, Eugene Dowdy, Thelma Duffey, Jill Fleuriet, Waldemar Gorski, Hai-Chao Han, Lance Lambert, Mark Leung, Melody Lo, Sandy Norman, Marita Nummikoski, Gail Pizzola, Chunijiang Qian, Michael Smith, Tulio Sulbaran, Garry Sunter, Xiaohe Xu, Miguel Jose Yacaman, Jason Yaeger

The regular monthly meeting of the Department Chair's Council was held on November 8, 2017 at the Downtown Campus BV 1.668. We did not have a quorum, therefore not votes were taken.

The meeting was called to order at 3:10 p.m. by the Council Chair (LeBlanc). Quorum was established.

3:10 Meeting called to order by Council Chair (LeBlanc)

3:17 Jesse Zapata filled in for Mauli Agrawal

- Reminder of Downtown Anniversary Celebration
- Diversity survey would be coming our way
- All system schools would be investigating gender pay equity in the last spring/summer
- Revised Emeritus Policy HOP would be available soon

3:20 Paul LeBlanc had the following announcements

- Instructor initiated drops information
 - Participating faculty who want to participate must present syllabus to chair for review. Language is very specific; chairs must approve by December 15, so faculty should have it to the chair by December 8. Will be processed through ASAP. Only faculty wanting to use the process must submit the syllabi. Chairs must insure that the language is accurate.
- Honors College is looking for faculty to serve in their college.
 - Pay is \$5,500 per course.
 - Money is moved from Honors College to home department.
- Dr. Eighmy is moving forward on several task forces

3:45 General discussion of chairs

- Funds for graduate programs have been moved from Agrawal to Funk-Baxter
- Issues with budget – timing, travel, hiring
- Lack of user friendly process for budget, inefficient, lack of accountability.
- Issues with HR
- Issues with People Soft
- Issues with Graduate School

4:40 Meeting was adjourned.