Your Organization

Annual Report for September 1, Report Start Year - August 31, Report End Year

Name: [[Last Name], [First Name]]
Rank: Faculty Rank
Department: Department
College: College

Additional academic training during reporting period:

Data populates from the Education and Faculty Credentialing screen.

I. TEACHING AT THE UNDERGRADUATE AND GRADUATE LEVELS

A. Class registrations during last reporting period (Census day figures):

Organized Classes

Data populates from the Scheduled Teaching and Student Evaluations of Teaching screens.

<table>
<thead>
<tr>
<th>Term</th>
<th>Course</th>
<th>Course Section</th>
<th>Course Title</th>
<th>Faculty Eval</th>
<th>Course Eval</th>
<th>Number Enrolled</th>
</tr>
</thead>
</table>

Course - Course Section (Term)
New course preparation?
New format for existing course?
Pedagogical Innovations Introduced:
New Teaching Materials Developed:
Student Learning Enhancements:

This section populates from optional data you input on the Scheduled Teaching screen. If no data input, this does not display.

Independent Studies, Internships, Dissertations, and Theses

Data populates from the Scheduled Teaching and Student Evaluations of Teaching screens.

<table>
<thead>
<tr>
<th>Term</th>
<th>Course</th>
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Course - Course Section (Term)
New course preparation?
New format for existing course?
Pedagogical Innovations Introduced:
New Teaching Materials Developed:
Student Learning Enhancements:

This section populates from optional data you input on the Scheduled Teaching screen. If no data input, this does not display.
B. Graduate degrees conferred with you as supervising professor during reporting period (list student names, titles of Master's Theses or Ph.D. dissertations, and completion dates):

Data populates from the Directed Student Learning screen, where Involvement Type is one of: "Dissertation Committee Chair", "Dissertation Committee Member", "Doctoral Advisory Committee Chair", "Doctoral Advisory Committee Member", "Honors Thesis", "Master's Non-Thesis Committee Chair", "Master's Non-Thesis Committee Member", "Master's Thesis Committee Chair", "Master's Thesis Committee Member", "Postdoctoral Research Supervision."

C. Publications by or with students under your supervision:

Data populates from:

- the Other Instructional Activities screen, where Involvement Type is "Publications by Students", and
- the Directed Student Learning screen, where Involvement Type is "Publications by Your Students (Without your authorship)", and
- the Intellectual Contributions screen, where co-author is indicated to be an undergraduate or graduate student for if a student, what is his/her level?

D. Other instructional activities you have conducted during the reporting period:

Data populates from:

- the Other Instructional Activities screen, where Teaching or Instruction Type is "Continuing Education", "Course Development", "Curriculum Development", "Faculty Internship", "Guest Lecture", "Management/Executive Development", "New Pedagogies (Non-Technology)", "Review Course", "Seminar", "Technology Development for Curriculum/Course", "Workshop" or "Other" and
- the Directed Student Learning screen, where Involvement Type is "Dissertation Committee Chair", "Dissertation Committee Member", "Doctoral Advisory Committee Chair", "Doctoral Advisory Committee Member", "Master's Non-Thesis Committee Chair", "Master's Non-Thesis Committee Member", "Master's Thesis Committee Chair", "Master's Thesis Committee Member", "Postdoctoral Research Supervision", "Honors Thesis", "Internship", "RA Supervision", "TA Supervision", "Other" and Stage of Completion is one of: "In-Process", "Proposal" or blank.

II. RESEARCH, CREATIVE ACTIVITIES AND OTHER SCHOLARLY EFFORT

Research, creative activities, and other scholarly effort appropriate to your academic discipline.
(See instruction sheet for listing publications)

A. Books, articles, other publications, exhibits, performances:

1. Works published, exhibits shown, performance given:

Data populates from:

- the Intellectual Contributions screen, where Current Status is "Published", and
- the Artistic and Professional Performances and Exhibits screen, where Current Status is "Completed" or "Published."

[Contribution Type], [Explanation of "Other"], [Current Status]

[Type of Work], [Explanation of "Other"], [Current Status]

2. Works in press (provide projected publication dates):

Data populates from:

- the Intellectual Contributions screen, where Current Status is "In Press", and
- the Artistic and Professional Performances and Exhibits screen, where Current Status is "In Press" or "Accepted."
3. Papers read at national and regional conventions (list name of organization, paper titles and dates):

Data populates from:
- the Presentations screen, where Current Status is "Presented," "Published," or "Completed," and
- the Intellectual Contributions screen, where Current Status is "Presented", and
- the Artistic and Professional Performances and Exhibits screen, where Current Status is "Presented."

Data populates from:
- the Presentations screen, where Current Status is "Presented," "Published," or "Completed," and
- the Intellectual Contributions screen, where Current Status is "Presented", and
- the Artistic and Professional Performances and Exhibits screen, where Current Status is "Presented."

4. Contracts, Fellowships, Grants, Patents and Copyrights:

Proposals: Contracts, Grants and Sponsored Research

Data populates from the Contracts, Grants and Sponsored Research screen where the Date Submitted for Funding (Start) to Date Submitted for Funding (End) (dates must exist) overlaps with Report Start Date to Report End Date (dates must exist).

<table>
<thead>
<tr>
<th>Role</th>
<th>Proposal Type</th>
<th>Proposal Title</th>
<th>Start Date of Funding</th>
<th>End Date of Funding</th>
<th>Sponsoring Organization</th>
<th>Requested Amount</th>
<th>Submission Date</th>
<th>Proposal Status</th>
</tr>
</thead>
</table>

Expenditures

Data populates from the Research Expenditures screen.

<table>
<thead>
<tr>
<th>Month Year</th>
<th>Project ID Number</th>
<th>Award Description</th>
<th>Sponsor Name</th>
<th>Expenditure Amount</th>
</tr>
</thead>
</table>

Proposals: Research/Scholarly Fellowships, Residencies and Awards

Data populates from the Research/Scholarly Fellowships, Residencies and Awards screen where the Date Submitted for Funding (Start) to Date Submitted for Funding (End) (dates must exist) overlaps with Report Start Date to Report End Date (dates must exist).

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Data populates from the Intellectual Property (e.g., copyrights, patents) screen.

[Patent or Copyright], [Patent Type]
[list of [Inventors] as "[Last Name], [F. N.] [M. N.]"
[Patent Title], [Description], [Patent/Copyright Number/ID], [If patent has been licensed, to whom?], [If patent has been assigned, to whom?].

5. Scholarly Reviews of/Commentaries on My Work

Data populates from the Scholarly Reviews of/Commentaries on My Work screen.

6. Research & creative activity in progress, including work submitted for publication, work in progress toward publication, exhibits, and/or performances:

Data populates from:
- the Intellectual Contributions screen, where Current Status is "Completed," "Submitted," "Revising to Resubmit," "Not Accepted," "Accepted," or blank, and
- the Artistic and Professional Performances and Exhibits screen, where Current Status is "Submitted," "Revising to Resubmit," "Not Accepted," or blank, and
- the Presentations screen, where Current Status is "Accepted," "Invited," "Not Presented," "Submitted," or blank, and
- the Scholarship/Research/Creative Works Currently in Progress screen.

[Research Type], [Status]
[Contribution Type], [Current Status]
[Presentation Type], [Current Status]
>Type of Work], [Current Status]

B. Professional Development Activities

1. Attendance at workshops on teaching and/or research:

Data populates from the Faculty Development Activities Attended screen.

[Activity Type]

III. SERVICE

A. Advising, counseling and other student activities (e.g. assisting students in your program; serving as a faculty advisor to a student organization; recruiting students to the University or to a program; placing students in graduate programs at UTSA or elsewhere):
• the Student Mentoring/Advising screen, and
• the Department (Service) screen, where Position/Role is "Faculty Advisor," “Faculty Mentor,” or “Student Placement,” and
• the College (Service) screen, where Position/Role is "Faculty Advisor," “Faculty Mentor,” or “Student Placement,” and
• the University (Service) screen, where Position/Role is "Faculty Advisor," “Faculty Mentor,” “Student Org Advisor (Non-Professional Org),” “Student Org Advisor (Professional Org),” or “Student Placement,” and
• the UT System (Service) screen, where Position/Role is "Faculty Advisor," “Faculty Mentor,” “Student Org Advisor (Professional Org),” or “Student Placement,” and
• the Directed Student Learning (e.g., theses, dissertations) screen, where Involvement Type is “TA Supervision” or “Other.”

Data populates from:

B. Service to the Community involving your students (e.g. student internships in local organizations; student assistance in research projects for community/business/governmental organizations):

Data populates from the Public (Service) screen, where Did this activity involve your students” is “Yes.”

C. Administrative and Committee Service to the Department, College and University:

Data populates from:

• the Administrative Assignments screen, and
• the Department (Service) screen, where Position/Role is not "Faculty Advisor," “Faculty Mentor,” or “Student Placement,” and
• the College (Service) screen, where Position/Role is not "Faculty Advisor," “Faculty Mentor,” or “Student Placement,” and
• the University (Service) screen, where Position/Role is not "Faculty Advisor," “Faculty Mentor,” “Student Org Advisor (Non-Professional Org),” “Student Org Advisor (Professional Org),” or “Student Placement,” and
• the UT System (Service) screen, where Position/Role is not "Faculty Advisor," “Faculty Mentor,” “Student Org Advisor (Professional Org),” or “Student Placement.”

D. Honors, awards and special recognition received during reporting period (include offices held in learned societies, fellowships, and new memberships in learned societies in which elections are on elective basis; new listings in Who's Who in America or similar publications):

1. Special Recognition and Honors:

Data populates from the Awards, Honors, Endowed Positions and Biographical Listings screen.

2. Memberships in Scholarly or Professional Organizations:

Data populates from the Professional Memberships screen.

E. Public service to the community, state, and nation:

1. Public service to the community, state, and nation based on your professional expertise. Explain the nature and significance of each service activity:

Data populates from:

• the Professional (Service) screen, and
• the Media Contributions screen.
2. Other public service not based on your professional expertise (e.g. membership or holding office in an organization unrelated to your academic role--church boards, scouting or athletic organizations, etc.):

Data populates from the Public (Service) screen, where Did this activity involve your students” is “No” or blank.

Consulting Activities

Business, professional, or governmental activities for which you received remuneration during reporting period:

Data populates from:

- the Academic, Government, Industry, Military and Professional Positions screen where Experience Type is not “Academic – P-12” or “Academic – Post-Secondary,” and
- the Consulting screen, and
- the External Connections and Partnerships screen.

[Experience Type]

[Consulting Type] or [Explanation of “Other”]

>Type

Business, professional, or governmental activities for which you did not receive remuneration during reporting period:

Data populates from:

- the Consulting screen, and
- the External Connections and Partnerships screen.

[Experience Type]

[Consulting Type] or [Explanation of “Other”]

>Type